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Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Director of Training (General)

DATE: 24 July 1953

FROM : Chief, Plans and Policy Staff

25 YEAR RE-REVIEW

SUBJECT: Weekly Progress Report 19-23 July 1953.

1. Project 52-37, Collection Manual.

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have conferred at length with [] concerning the general idea of developing textual materials, relationships between these and instruction, and this particular manual as developed therefor. There appeared to be complete and cordial understanding on the first two of these points. On the third, [] expressed as full approval as could be justified on the basis of discussion, examination of the table of contents, and skimming of the material thus far prepared. While the script was offered for more thorough study, [] advised waiting until the draft is completed. [], of OO/C, is scheduled to visit S/PP on 23 July in order to further his acquaintance with the project.

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2. Project 53-13, Glossary of Intelligence Terminology. The first Tentative Edition has been delivered. A sample memorandum for proposing improvements and a foreword appropriate to publication as an Agency Handbook have been mimeographed. A memorandum from DTR to DD/P concerning presentation of these materials to the DD/P Training Committee is being prepared.

3. Project 53-25, 1954 Budget. Final mopping up on budget narrative and attachments has been accomplished. Approval by DTR and DDTR(G). Narrative is now being prepared in final for transmittal to []

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4. Project 52-19, Revision of CIA Regulation [] (Same as last week).

5. Project 53-39, SPP reviewing and revising the TR(G) section of the catalogue of Courses offered by OTR for transmission to the field. This will be accomplished this week.

6. Project 53-38, Jackson Committee Report. This Office reviewed the Jackson Committee Report of 30 June 1953 with respect to its training recommendations. It is the view of this Office that the training recommendations are sound. To the extent that the Junior Officer Training Program can be utilized in support of these training recommendations, the Office of Training will endeavor to put these recommendations into effect. The stimulus for putting the other recommendations into effect must necessarily come from requirements for training established by the DD/P and DD/I.

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